



**A RESOLUTION ADOPTING THE CREATION, SUBMISSION, AND APPROVAL OF
COMANCHE NATION ANGELS SERVICE CNG GUIDELINES**

WHEREAS, the Comanche Nation is a federally recognized Indian Tribe with a Constitution approved by the Secretary of the Interior of the United States on January 9, 1967, to safeguard tribal rights, powers and privileges to improve the economic, moral, educational, and health status of its members; and

WHEREAS, the Comanche Constitution, Article VI, Section 7(f), provides that the Comanche Business Committee has the authority to implement, administer, and report on progress of programs adopted by the Tribal Council; and

WHEREAS, some Comanche Nation tribal government departments and programs who receive only CNG funding, did not have CNG Guidelines established within, to provide employees and directors a reference or guide for client services provided to tribal members, nor a reference or guide that assisted the department or program in improving quality and performance of those client services; and

WHEREAS, CNG Guidelines are crucial for ensuring consistency, improving quality, and promoting efficiency across various fields, plus, they provide clear instructions, standards, rules, and recommendations, helping individuals and organizations achieve desired outcomes for client services; and

WHEREAS, by adhering to CNG Guidelines, directors and employees can make informed decisions, reduce errors, reduce service denials, produce more approvals, and maintain a high level of performance within; and

WHEREAS, certain departments and programs may require amendments to their CNG Guidelines in the future if services are modified, added, or removed, and any revisions or updates to the CNG Guidelines shall be processed through this same Resolution as amendments; and

NOW THEREFORE BE IT RESOLVED that the Comanche Business Committee hereby adopts the CNG Guidelines for Comanche Nation Angels Service that were created and submitted by March 1st, 2025 and finalized by December 1, 2025 by a subcommittee; and

BE IT FURTHER RESOLVED, that exceptions to these guidelines may **only** be granted with the written and signed approval of both the Tribal Administrator and Executive Financial Officer; and

BE IT FURTHER RESOLVED, an exception report for the Comanche Nation Angels Service must be sent to the Comanche Business Committee each month; and

BE IT FURTHER RESOLVED, that any and all prior resolutions in conflict with the adoption and implementation of these CNG Guidelines are hereby null and void.

BE IT FINALLY RESOLVED, the Comanche Business Committee, acting for and on behalf of the Comanche Nation, does hereby authorize this Resolution for such intent.

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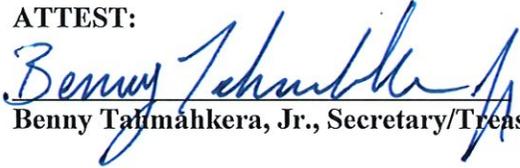
CERTIFICATION

The foregoing Resolution was adopted at a regular meeting of the Comanche Business Committee held on the 6th day of December, 2025, at the Comanche Nation Tribal Complex, Lawton, Oklahoma, by a majority vote of 6 for, 0 against, and 0 abstaining, a legal quorum being present.



Forrest Tahdoohnippah, Chairman

ATTEST:



Benny Tahmahkera, Jr., Secretary/Treasurer



Angels Service

Guidelines & Criteria

Mission Statement:

The primary purpose of the Angels service is to provide basic house cleaning assistance for the elderly, physically challenged/handicapped, or terminally ill, to promote healthier homes, healthier lifestyles, and prevent injuries.

Background:

In November of 2012, WIA Director, Keith Yackeyonny wanted a program to provide assistance to tribal elders, handicapped, and terminally ill. He wanted a program that would make the activities of daily living (ADL) much easier for them. He asked Bonita Paddyaker, Director of Injury Prevention at that time, to direct the program and this began the Comanche Nation Angels Program. The overall goal was to strive to promote a healthy lifestyle for our tribal elders with healthy, safe, clean homes.

Service Area:

This service will be available to select towns in Comanche County only that include: Lawton, Indianola, Cache, Fletcher, Elgin, Geronimo, Medicine Park, Faxon, and Sterling.

Services Provided:

- Basic House Cleaning
 - Dishes, vacuuming, sweeping, mopping, dusting, and other light cleaning.
 - Limited areas include: kitchen, living room, dining room, and one (1) bathroom.
 - Due to privacy, Angel are not allowed in bedrooms, even with granted permission from the client.
 - Basic House Cleaning will be at least twice a month per client.
 - No more than five (5) houses a day.
 - Services not to be duplicated with Caregivers Program and CHR Program.
 - Collaboration with the Injury Prevention Program is expected due to household inspections of smoke alarms, fire extinguishers, and carbon monoxide detectors.

Eligibility Requirements:

- ✓ Must be an enrolled Comanche Nation Tribal Member.
- ✓ Must be a Comanche Elder at the age of sixty-two (62) years or older.
- ✓ Must be physically challenged, handicapped, disabled, or terminally ill and not able to perform ADL's.
- ✓ Must not have anyone residing inside the home that is capable of performing ADL's.
- ✓ Must reside within Comanche County only.

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- ✓ Any misconduct or inappropriate behavior from the client will remove them from the service; Zero-Tolerance Policy will be followed.

Supporting Documentation:

- Proof of CDIB or Tribal Enrollment Letter
- Proof of Disability, Handicap, or Physically Challenged, such as a document or letter from a doctor's office or hospital.
- Proof of Terminally Ill, such as a document or letter from a doctor's office or hospital.
- Proof of Residency (utility bill, personal mail, etc.)

Length of Service:

Angels are to provide the basic house cleaning service for up to three (3) months then rotate out for a new client.

Safety & Health Criteria for Angels:

- Angels will not enter the home if they feel "uncomfortable" with a situation or if a current situation is happening when they arrive.
 - They are to never put themselves in danger.
 - Angels are required to pass a background check.
- Angels will need to wear nametags to identify themselves to the client.
 - Nametags must be worn during entire visit of the home.
- Angels will need to call the client prior to arriving.
 - If running late, they must inform the client at the earliest convenience.
 - Inclement Weather conditions may affect the Angel's schedule.
- While in the home, Angels must wear gloves at all times.
 - No exceptions to this rule due to health safety.
 - Gloves must be disposed of properly after visit; do not dispose in client home.
- While in the home, Angels must have situational awareness and watch for "sharps" that may be in the kitchen, in the dishes, on the floor, in the trash, under blankets and clothes, etc.
 - If stuck, notify your supervisor immediately and HR immediately, then report to the nearest clinic or hospital.
 - Angels are not allowed to handle or help dispose of diabetic items.
- If any minor damages occur in the home, the Angels must notify the client immediately, such as broken glass or dishware, household items, etc.
 - Do not dispose of broken items in the client home.
 - Disposal of items must be taken to Environmental Programs (must be bulk items).
 - Observations in the home by Angels must be reported to Environmental Programs such as air quality, mold sightings, etc.
- Angels must be mindful of poisons, burns, chemical burns, household chemicals, etc.
 - Training is required so that knowledge is obtained on each category.
- Angels are not allowed to administer or give any medications to clients.

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- They are not allowed to perform any medical related duties.
- They are not allowed to “transfer” or pick-up a client to move.

*Applications will not be processed until all required documentation is submitted.
Incomplete applications will be held for at least 30 days.
Services contingent upon funding availability.*