



**RESOLUTION ADOPTING THE CREATION, SUBMISSION, AND APPROVAL OF
OPTOMETRY PROGRAM CNG GUIDELINES**

WHEREAS, the Comanche Nation is a federally recognized Indian Tribe with a Constitution approved by the Secretary of the Interior of the United States on January 9, 1967, to safeguard tribal rights, powers and privileges to improve the economic, moral, educational, and health status of its members; and

WHEREAS, the Comanche Constitution, Article VI, Section 7(f), provides that the Comanche Business Committee has the authority to implement, administer, and report on progress of programs adopted by the Tribal Council; and

WHEREAS, some Comanche Nation tribal government departments and programs who receive only CNG funding, did not have CNG Guidelines established within, to provide employees and directors a reference or guide for client services provided to tribal members, nor a reference or guide that assisted the department or program in improving quality and performance of those client services; and

WHEREAS, CNG Guidelines are crucial for ensuring consistency, improving quality, and promoting efficiency across various fields, plus, they provide clear instructions, standards, rules, and recommendations, helping individuals and organizations achieve desired outcomes for client services; and

WHEREAS, by adhering to CNG Guidelines, directors and employees can make informed decisions, reduce errors, reduce service denials, produce more approvals, and maintain a high level of performance within; and

WHEREAS, certain departments and programs may require amendments to their CNG Guidelines in the future if services are modified, added, or removed, and any revisions or updates to the CNG Guidelines shall be processed through this same Resolution as amendments; and

NOW THEREFORE BE IT RESOLVED, the Comanche Business Committee hereby adopts the CNG Guidelines for the Optometry Program that were created and submitted by March 1st, 2025 and finalized by September 2nd, 2025 by a subcommittee; and

BE IT FURTHER RESOLVED, that exceptions to these guidelines may **only** be granted with the written and signed approval of both the Tribal Administrator and Executive Financial Officer; and

BE IT FURTHER RESOLVED, an exception report for the Optometry Program must be sent to the Comanche Business Committee each month; and

BE IT FURTHER RESOLVED, that any and all prior resolutions in conflict with the adoption and implementation of these CNG Guidelines are hereby null and void.

BE IT FINALLY RESOLVED, the Comanche Business Committee, acting for and on behalf of the Comanche Nation, does hereby authorize this Resolution for such intent.



CERTIFICATION

The foregoing Resolution was adopted at a special meeting of the Comanche Business Committee held on the 19th day of September, 2025, at the Comanche Nation Tribal Complex, Lawton, Oklahoma, by a majority vote of 5 for, 0 against, and 0 abstaining, a legal quorum being present.



Forrest Tahdooahnippah, Chairman

ATTEST:



Diana Doyebi-Sovo, Vice-Chairman



OPTOMETRY PROGRAM

CNG Guidelines

Mission Statement:

The purpose of the Comanche Nation Optometry Clinic is to provide the opportunity to offer the Comanche Tribal Members a more personal and comprehensive primary eye-care management system. The primary care is compressed of several components, including diagnosis and treatment; assessment and management; personal support; and patient disease prevention and health maintenance. There is no age limit or income requirement in our guidelines.

Services Provided:

- Assistance for Eyeglasses and/or Contact Lenses per fiscal year on anniversary month.
 - Assistance in the amount of \$250.00 for all Comanche Tribal Members.
- Free Eye Exams annually
 - Provided by on-site Optometrist
- Referrals to eye specialist by Optometrist, if needed, such as:
 - ✓ Eye injury or foreign body
 - ✓ Sudden loss of vision
 - ✓ Flashes or floaters
 - ✓ Cloudy vision or halos around light
 - ✓ Extreme sensitivity to light
 - ✓ Sudden onset to double vision
 - ✓ Diabetic patients with vision problems
 - ✓ School age children that need eyeglasses for School or work

Eligibility Requirements:

- Must submit copy of CDIB card or Tribal Enrollment Letter.
- Must submit a current copy of eyeglass/contact prescription (not over a year old).
- Out-of-Area tribal members must submit a copy of detailed eyeglass/contact invoice statement.
- W-9 from existing vendor.
 - W-9 from a new vendor must be obtained and on file with Property & Procurement.
 - W-9 is obtained by the employee or Director; not the tribal member.

Payment Method:

- Money Orders, Cashier check, or Credit/Debit cards will be accepted.
- Diabetes Vouchers, Prescription Assistance Vouchers, and any other Comanche Nation Programs that are willing to submit a written agreement for payment will be accepted.
- All money orders must be signed.

Revised & Updated: August 5, 2025
Approved by CBC via Resolution 173-2025



Service Application Disclaimer:

- The Optometry Program will provide either eyeglass or contact lens assistance to the enrolled Comanche Nation tribal member once per year.
- The assistance is based on first come-first serve.
- Once an order is placed, it will take up to 5-10 business days to receive item(s).
- This program does not provide refunds or reimbursements for eye-glasses or contact lenses that are pre-purchased by tribal members.
- It is your full responsibility to submit all necessary documents that are needed to complete this application.
- If we do not receive all documents, your application will be pending and unprocessed for any assistance.
- Once it is complete you will be eligible for \$250 assistance towards prescription eyeglasses and/or prescription contact lens.
 - If your order is under \$250 and there is a balance left, you are not entitled to use it later on.
 - You only get one chance to use the assistance.
 - If you want to purchase more, you would have to pay the difference with your personal funds.
- Once you receive your eyeglasses/contacts, the Comanche Nation Optometry Program will not be held responsible for any lost, stolen, animal chewed, and/or super-glued eyeglasses; this includes Cataract Surgery and reimbursements on any eyeglasses/contact lens Eye Examinations.

Applications will not be processed until all required documentation is submitted.

Incomplete applications will be held for at least 30 days.

Services contingent upon funding availability.