

COMANCHE

RESOLUTION ADOPTING THE CREATION, SUBMISSION, AND APPROVAL OF GRANDPARENTS RAISING GRANDCHILDREN PROGRAM CNG GUIDELINES

WHEREAS, the Comanche Nation is a federally recognized Indian Tribe with a Constitution approved by the Secretary of the Interior of the United States on January 9, 1967, to safeguard tribal rights, powers and privileges to improve the economic, moral, educational, and health status of its members; and

WHEREAS, the Comanche Constitution, Article VI, Section 7(f), provides that the Comanche Business Committee has the authority to implement, administer, and report on progress of programs adopted by the Tribal Council; and

WHEREAS, some Comanche Nation tribal government departments and programs who receive only CNG funding, did not have CNG Guidelines established within, to provide employees and directors a reference or guide for client services provided to tribal members, nor a reference or guide that assisted the department or program in improving quality and performance of those client services; and

WHEREAS, CNG Guidelines are crucial for ensuring consistency, improving quality, and promoting efficiency across various fields, plus, they provide clear instructions, standards, rules, and recommendations, helping individuals and organizations achieve desired outcomes for client services; and

WHEREAS, by adhering to CNG Guidelines, directors and employees can make informed decisions, reduce errors, reduce service denials, produce more approvals, and maintain a high level of performance within; and

WHEREAS, certain departments and programs may require amendments to their CNG Guidelines in the future if services are modified, added, or removed, and any revisions or updates to the CNG Guidelines shall be processed through this same Resolution as amendments; and

NOW THEREFORE BE IT RESOLVED, the Comanche Business Committee hereby adopts the CNG Guidelines for the Grandparents Raising Grandchildren Program that were created and submitted by March 1st, 2025 and finalized by September 2nd, 2025 by a subcommittee; and

BE IT FURTHER RESOLVED, that exceptions to these guidelines may **only** be granted with the written and signed approval of both the Tribal Administrator and Executive Financial Officer; and

BE IT FURTHER RESOLVED, an exception report for the Grandparents Raising Grandchildren Program must be sent to the Comanche Business Committee each month; and

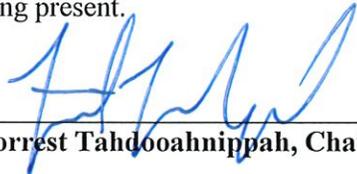
BE IT FURTHER RESOLVED, that any and all prior resolutions in conflict with the adoption and implementation of these CNG Guidelines are hereby null and void.

BE IT FINALLY RESOLVED, the Comanche Business Committee, acting for and on behalf of the Comanche Nation, does hereby authorize this Resolution for such intent.

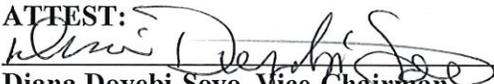
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CERTIFICATION

The foregoing Resolution was adopted at a special meeting of the Comanche Business Committee held on the 19th day of September, 2025, at the Comanche Nation Tribal Complex, Lawton, Oklahoma, by a majority vote of 5 for, 0 against, and 0 abstaining, a legal quorum being present.



Forrest Tahdoahnippah, Chairman

ATTEST: 
Diana Doyebi-Sovo, Vice-Chairman



GRANDPARENTS RAISING GRANDCHILDREN

CNG GUIDELINES

PROGRAM OVERVIEW:

The purpose of the Grandparents Raising Grandchildren program is to provide information on programs beneficial to grandparents who are raising grandchildren, and to assist grandparents seeking information on resources, to make referrals and to aid grandparents in the completion of applications for services. In addition, monetary stipend and/or emergency assistance to assist the needs of the grandparents who are legally responsible for the care and wellbeing of their grandchild(ren). If grandchild(ren) is legally adopted they are not eligible for this program, since they assume the role of "Parent".

SERVICES PROVIDED:

- Financial Assistance
 - Payments made to the grandparents that can be spent on the Grandchild or Grandchildren.
 - Payment can be received in the form of a check which can then be picked up (at the Elder Center) or mailed to the grandparent(s).
 - Each Grandchild will receive \$200.00 in assistance.
 - This doubles per grandchild:
 - ✓ 2 grandchildren are \$400.00
 - ✓ 3 grandchildren are \$600.00
 - ✓ 4 grandchildren are \$800.00
 - ✓ 5 grandchildren are \$1,000.00
 - ✓ 6 or more grandchildren will be determined by the Director and based off funding availability.
 - Payments made directly to the Grandparent will require that the grandparent(s) provide the Director with the receipts within thirty (30) days of receiving the check.
 - Failure to return receipts will result in closure of case and Grandparent will not be eligible until one (1) fiscal year has passed.
 - Repeated failure to comply with these requirements may result in ineligibility, at the discretion of the Director.
- Emergency Assistance
 - Payments made directly to the vendor in the form of utility payments.
 - Provided on a case-by-case basis and based on funding availability.
 - Utilities include gas, electricity, and water.
 - Rental assistance is also available.

Revised & Updated: July 22, 2025

Approved by CBC via Resolution 164-2025

COMANCHE

- All emergency assistance is up to \$1,000.00.

ELIGIBILITY REQUIREMENTS:

- Eligible applicants must be the great/grandparent of an enrolled Comanche child.
- The grandchild(ren)'s parent cannot reside in the home. Home visits will be conducted at random to verify current household residents and to check on the grandchildren.

SUPPORTING DOCUMENTATION:

- Applicants must present tribal affiliation documentation.
 - Tribal Enrollment Letter(s) or CDIB
- Applicants must submit legal documentation.
 - Legal Guardianship documentation from Tribal or State Court.
 - Legal Guardianship documentation from Tribal or State departments or programs.
 - Power of Attorney documentation pertaining to the grandchild or grandchildren.
 - School or Health records showing that the grandparent is a guardian.

LENGTH OF SERVICE:

- Financial Assistance will be provided at least twice (2) per year.
- Emergency Assistance will be provided at least once (1) per year.

COLLABORATION:

The Grandparents Raising Grandchildren program will work closely with the Grandparent(s) by networking with the Indian Child Welfare, Comanche Nation Prevention & Recovery, Comanche Nation Social Services, Comanche Nation Reintegration, Comanche Nation Tribal Court and the Oklahoma Department of Human Services.

*Applications will not be processed until all required documentation is submitted.
Incomplete applications will be held for at least 30 days.
Services contingent upon funding availability.*